

## Job Description

**Position:** Teaching Intern  
**Reports to:** Associate Pastor of Spiritual Formation  
**Consults with:** Director of Student Ministries  
**Status:** 5-7 hours/week  
**Salary:** \$1000/semester

### Job Summary:

Hamline Church United Methodist is seeking an individual to lead a class of children Sundays from September through May. This individual will creatively engage with scripture and various theories/philosophies/praxis of spiritually nurturing children, youth and families.

### Essential Functions of the Job:

- **Qualifications:**
  - Reliable, responsible, and consistent presence, with commitment to complete an entire program/school year of walking alongside children, youth and families.
  - Experience with and enthusiasm for working with children, youth and families.
  - Knowledge of (or willingness to learn) child-centered, experience-based learning methods.
  - Interest in the intersection of the worship experience and artistic expression of all ages of children.
  - Successful completion of background check (to be handled and paid for by Hamline Church).
- **Responsibilities:**
  - Plan lesson for and lead teach the PreK-K grade group each Sunday using assigned curriculum and/or exploratory teaching methods as well as prepare written notes about each session.
  - Help train incoming teachers.
  - Support, organize and implement Wednesday night activities for youth.
  - Develop and foster relationships with children, youth and caregivers.
  - Participate in weekly check in meetings with supervisor to track hours and discuss topics in spiritual formation and child development.
  - Participate in the team leadership of children, youth and family ministry through regular meetings with the Associate Pastor of Spiritual Formation and the Director of Student Ministries.
  - Attend Ministry Team Meetings when requested.

To apply, send resume and cover letter to Rev. Heather Grantham, Associate Pastor, [hgrantham@hamlinechurch.org](mailto:hgrantham@hamlinechurch.org).