

**Church Council Meeting  
Hamline Church, United Methodist  
April 19, 2016**

**Present:** Mark Krueger, Jim Schlaepfi, Steve Bloom, David Purcell, Dave Anderson, Linda Krueger, Pastor Mariah Tollgaard, Wayne Wolsey

**I. Acting Chair Mark Krueger convened the meeting** of the Church Council at 7:19 pm on April 19, 2016. The Council meeting was held in conjunction with a Town Hall Forum on the Healthy Church Initiative. Pastor Mariah Tollgaard gave an opening prayer,

**II. A Consent Agenda** had been distributed in advance which contained the minutes of the March 15 Church Council meeting. A motion was made, seconded, and approved by voice vote that the minutes be approved as circulated.

**III. Mark Krueger introduced the Discussion Agenda.**

**A. Hamline Church – First Quarter Financials**

Mark Krueger, from the Finance committee, briefed us on the financial status as of the end of March. Pledged giving is above our budgeted estimate by about \$6,500 (\$82,469 actual vs. \$75,929 estimated), while non-pledge giving is down about \$820 (\$10,430 actual vs. \$11,250 estimated). Overall, income from all sources is above budgeted estimates by about \$8,205 (\$117,884 actual vs. \$109,679 estimated). On the expense side, overall expenses are below budgeted estimates by about \$20,000 (\$109,177 actual vs. \$129,374 estimated). So for the 1<sup>st</sup> quarter, income exceeded expenses by about \$8,700. The balance in the General Operating Account as of March 31, 2016, was \$63,678. In April, we anticipate paying \$15,000 towards our apportionments (of \$61,140). Although 1<sup>st</sup> quarter financials are good, we are still operating with a deficit budget (a projected deficit of \$21,400). The projected deficit is based largely on the lack of income from the pre-school when it vacates our premises this summer. With the prospect of a new tenant, however, income from this source will improve—although perhaps not enough to cover the projected deficit through the end of the year. A motion was made, seconded, and approved by voice vote, that the financial report be approved as presented.

**B. David Anderson presented a Designated Funds Reconciliation Policy and Recommendation.**

He has worked for over two years in an attempt to reconcile various Designated Accounts, with partial success. A transfer from the Operating Account (\$7,900) to the Designated Accounts checking account, along with a transfer of \$7,350 from the Paulson Trust into another Designated account which needs a correction, would put the designated line item report in balance with the Designated checking account. The Finance committee has approved these changes.

Discussion included the status of the former Memorial committee, how memorials are designated, and the importance of preventing a recurrence of the previous situation. New protocols for requesting, setting up, and requesting disbursements from Designated accounts are being established. A motion was made, seconded, and approved by voice vote that the new protocols for Designated accounts be approved. A motion was made and seconded that the recommendation involving transfers into the Designated checking account from the Operating account and the Paulson Trust be approved. The motion passed via voice vote.

**C. Pastor Mariah presented the Trustees' recommendation that a lease be negotiated** with Midwest Child Development (from a group of three proposers) for the space being vacated by the Bilingual Child Care and Education Center (BCCEC). Midwest Child Development (MCD) has been housed in the Hubert H. Humphrey Job Corps Center, but needs to move to new quarters over the summer. It was noted that MCD uses a Head Start model. There may be some overlap of MCD and BCCEC for a month, but space on the second floor could be used. Equipment/appliances in the parlor kitchen may move with BCCEC to their new location, but some items may be needed for the MCD operation. A motion was made and seconded that the Trustees be authorized to negotiate the best arrangements for the transition, including the kitchen equipment adjacent to the parlor. The motion passed by voice vote.

**IV. The meeting adjourned at 9:04 pm**

Wayne C. Wolsey, Council Secretary